

Southeast
Missouri State University™
CAPE GIRARDEAU, MISSOURI, U.S.A.

APPLICATION FOR INTERNATIONAL STUDENT ADMISSION



- **Application Procedures**
- **Application for Admission**
- **Programs of Study**

APPLICATION PROCEDURES FOR INTERNATIONAL STUDENTS

URGENT

Your application for admission will not be given consideration until items 1 through 5 have been received:

1. official TOEFL score
2. application (signed)
3. complete transcripts (if applying for University admission)
4. affidavit of support and financial verification
5. application fee \$100.00 USD*

If you have completed college level coursework and want to transfer the credits to Southeast you will need to forward complete course descriptions, in English with your application.

All students from abroad who wish to enter Southeast Missouri State University are required to:

1. Demonstrate sufficient command of English to successfully pursue the course work at Southeast Missouri State University by **one** of the following:

A. Take and satisfactorily pass the Test of English as a Foreign Language (TOEFL). No other test may be substituted.

Each student is responsible for obtaining all information concerning the test from:

TEST OF ENGLISH AS A FOREIGN LANGUAGE

EDUCATIONAL TESTING SERVICE

P.O. BOX 6151

PRINCETON, N.J. 08541-6151 U.S.A.

Phone: 609-771-7100

Each applicant should make arrangements to take this test and request that the score be sent to Southeast.

Minimum Scores on TOEFL required for admission:

	Computer Based	IBT	Pencil/Paper	IELTS
Intensive English Program	Not Applicable		Not Applicable	Not Applicable
Undergraduate (Bachelors Degree)	173	61	500	5.0
Graduate (Masters of Higher Degree)	213	79-80	550	6.0

OR

B. Attend and satisfactorily complete an English language institute in the United States; OR

C. Demonstrate English proficiency by attending and satisfactorily completing one year at another American college or university; OR

D. Be a native speaker of the English language or have received their secondary education in countries where English is the native language. These students may submit scores from either the American College Test (ACT) or the Scholastic Aptitude Test (SAT) instead of the TOEFL.

2. Submit a completed application for admission with requested documentation. If any part of this application is incomplete, your application may be refused.

3. Submit, at the earliest possible date, official transcripts (marksheets) and course descriptions from your secondary school record and from all colleges attended, and class or division earned if applicable. The applicant will be notified when evaluation is completed. (Certified English translations are **required** if the originals are in a language other than English). **NOTE:** Once submitted transcripts cannot be returned.

4. Refer to page three of this application "Affidavit of Support by Sponsor" and "Statement From a Bank or Financial Establishment". Complete all items on page with supporting documents as necessary.

5. Pay an application fee of **\$100⁰⁰** (U.S. dollars). If your application is approved, your acceptance letter and immigration documents will be forwarded to your mailing address. This fee includes charges for expedited processing and courier mailing. It is not refundable.

6. Have a physical examination by a licensed physician in the student's country of residence. We will send a physical examination form to you after we have evaluated your credentials and have found them satisfactory for admission here. Health insurance is required.

FINANCIAL RESPONSIBILITY STATEMENT

You will be held personally responsible for all expenses you incur while in school at Southeast, even if you are sponsored by another person or agency. You will be required to prove your financial ability to the U.S. Consulate in order to be approved for your visa. Southeast Missouri State University has no federal or state funds which are available to foreign students as mandated by law.

APPLICATION DEADLINES:

No acceptance letter or I-20 will be issued to an International applicant after the following dates:

Fall semester - July 1; Spring semester - November 1; Summer semester - April 1.

All documents requested in this application **MUST** be received by the appropriate date.

**All fees subject to change*

APPLICATION FOR INTERNATIONAL STUDENT ADMISSION

Complete and return to:

OFFICE OF INTERNATIONAL PROGRAMS

One University Plaza • Cape Girardeau, MO 63701-4799

Phone: (573) 986-6863 FAX: (573) 986-6866

E-Mail: intadmit@semo.edu Home Page: www.semo.edu



All items must be completed by applicant. Please type or clearly print in ink in the spaces provided.

- Please be sure to indicate what program you desire. (check all that apply)
 - Only Intensive English (language training)
 - Intensive English followed by a Bachelors degree program in _____ (major from page 4)
 - Bachelor's degree in _____ (major from page 4)
 - Master's degree in _____ (major from page 4)
 - Exchange Visitor Program: _____ student _____ researcher _____ professor in _____ (major from page 4)
 - Short-Term Program (lasts less than one semester)
 - Other (certificate programs, specialized internship program, etc.) in _____ (major from page 4)
- I would like to begin studies ____ Fall (August) ____ Spring (January) ____ Summer (June) Other (specify) _____
 year

Print your name(s) exactly as it/they appear(s) in your passport. Please do not use "nicknames" or abbreviations.

- Name _____
 Family Name/"Last Name" First Name/"Given Name"/"Personal Name" Middle Name (if any)
- Birthdate _____ Birth Place _____
 Month/Day/Year City Country
- *Gender ____ Female ____ Male
- If you have a United States government issued social security or taxpayer identification number enter it here ____ - ____ - ____
- *Marital Status ____ Single ____ Married If accompanied by dependents, list these, (name, date of birth, country of birth, relationship to applicant) in the table below:

Family Name/Last	Given Name/First	Date of Birth	Place of Birth (City, Country)	Relationship to Student (Spouse or Child)

- Permanent Home Address _____
 Street and Number

 City Province/Prefecture/State Postal Code Country
- Telephone Number _____
 Country Code, City Code and Phone Number
- E-Mail Address _____
- FAX Number _____
 Country Code, City Code and FAX Number
- Express Mailing Address _____
 (If different from above) Street and Number

 City Province/Prefecture/State Postal Code Country
- Country of Citizenship _____ Native Language _____
- In case of emergency, please contact _____
 Name Relationship to You

 Address Phone Number
- Have you taken a TOEFL? ____ No ____ Yes Month/Year _____ Your Score _____
 Have you taken the ACT or SAT? ____ No ____ Yes Month/Year _____ Your Score _____
 Have you attended an English language institute: No Yes Days of Attendance _____
 Name/Location of Institute _____

12. **If you are already in the United States**, answer the following:

A. Visa Classification: ____ Student (F); ____ Exchange Visitor (J); ____ Visitor (B); ____ Other (Please Specify) _____

B. Entry Date _____ Date Current Stay Expires _____ C. SEVIS ID# _____

D. If you hold an F Visa, which institution issued the I-20 Form? _____

E. If you hold a J Visa, who is the sponsor? _____

G. **Are you a transfer student from a United States college/university?** please have the following completed by the Designated School Official (DSO) or Responsible Officer (RO) at that school.

Is the student in compliance with DHS regulations pertinent to his/her F1/J1 student status? ____ Yes ____ No
If no, please explain.

Signature of D.S.O./Responsible Officer Date

Printed Name Institution

13. Educational Background. Clearly write in order, by year, all schools you have attended. Begin with high school or secondary school and end with the most recent school. Please include if you have previously earned credit at Southeast Missouri State University.

Name of School or Institution	Location of School or Institution (City, County)	Type of School: (High School, College, University, etc.)	Attendance Dates: mo./yr. - mo./yr.	Your age at end of study	Actual Name of degree, diploma, certificate & date received

If applying for **graduate school (masters degree or higher)** please answer the following: Have you taken the

GRE ____ Yes ____ No ____ date(s) ____ score * GMAT ____ Yes ____ No ____ date(s) ____ score *

GIVING INACCURATE OR INCOMPLETE INFORMATION MAY RESULT IN DENIAL OF THIS APPLICATION OR DISMISSAL FROM SOUTHEAST.

I affirm that all information supplied is complete and accurate. I understand that any misrepresentation or change of facts could be cause for refusal of admission, cancellation of admission, or suspension from the University. I authorize all educational institutions I have attended to release official transcripts or other information relevant to this application to Southeast Missouri State University and/or Intensive English Program.

Legal Signature _____ Date _____

14. I understand that any information I provide on this application will be submitted to the Department of Homelean Security through the Student and Exchange Visitor Information System (SEVIS), as required by federal law.

Applicant's initials Date

15. Application fee of \$100.00 is non-refundable. If you pay this application fee by check or money order, please be sure to write the name of the applicant clearly on the check or money order.

Please do not send cash. Check or money order Check # _____

Mastercard Visa Card No. _____ - _____ - _____ Expiration Date _____

Cardholder Signature: _____ Application Fee: \$ _____ (U.S. dollars)

Print Cardholder Name: _____

16. How did you find out about Southeast Missouri State University? _____

*Questions regarding racial, gender and marital status are important in determining the effectiveness of efforts related to the provision of equal educational opportunity. Additionally, questions help us to assess housing, parking, and other efforts. The providing of this information is optional and your answers will not be used in determining admission status.

THIS DOCUMENT IS REQUIRED

COMPLETE THIS AFFIDAVIT OF SUPPORT & THE VERIFICATION FROM A BANK OR FINANCIAL INSTITUTION

17. AFFIDAVIT OF SUPPORT

Certified or Validated documents **MUST BE PROVIDED** for each of the sources of finances. **Refer to insert for estimated expenses.**

I, _____, do swear that I will make available to _____ a total sum of \$ _____ (U.S.) for each year of study. This money is in addition to any passage money needed for return to the country of origin. I understand that the University will not be able to assist the student financially. I, the undersigned, realize I am fully responsible, and will be held accountable by the University, for maintaining the terms of this statement.

Sponsor's relationship to student

Sponsor's Legal Signature

Sponsor's Address

Date

18. VERIFICATION FROM A BANK OR FINANCIAL INSTITUTION

This is to certify that _____, whose signature appears above as sponsor, has \$ _____ (U.S.) to meet the yearly expenses of the student applicant named. This certificate does not constitute a statement of liability on my part or that of the firm or bank I represent.

Signature of Bank Official

Title of Bank Official

Printed Name

Date

Address of Bank

NOTE: A certified or validated bank statement showing sufficient funds (in U.S. dollars) must accompany this application. Bank statement must be from sponsor's bank. For student's sponsoring themselves, statement must be student's bank.

19. RESIDENCE HALL REQUIREMENTS

All students **MUST** live in the residence halls unless they (1) are married; or (2) have completed at least 57 credit hours or; (3) are 21 years of age or older. Please indicate your choice of living arrangements:

I will live in a residence hall (information will be sent).

I will live off-campus because:

I have completed at least 57 semester hours

I am married

I am 21 years or older

20. AGREEMENT TO HEALTH INSURANCE BY STUDENT

All international students and their dependents **MUST** be covered by health insurance. On arrival, show proof that you and dependents with you have adequate health insurance coverage. If proof is not supplied by a sponsor or other agency, you will be required to purchase it on arrival. Coverage must be kept active during the entire stay. Please sign this statement to indicate you understand this requirement and agree to participate in the insurance program.

Legal Name _____ Legal Signature _____

Undergraduate Areas of Study

HARRISON COLLEGE OF BUSINESS

Accounting
 Administrative Assistant***
 Administrative Systems Management
 Business Administration*
 Economics
 Financial Business
 Entrepreneurship/Small Business Management*
 Finance
 International Business
 Logistics Management*
 Management
 Human Resources Management
 Operations Management
 Organizational Leadership
 Management Info. Systems
 Marketing
 Integrated Marketing Communications
 Marketing Management
 Retail Management*
 Sales Management*
 Organizational Administration
 Pre-Business****

COLLEGE OF EDUCATION

Early Childhood/Elementary/ Special Education
 Early Childhood Education
 Elementary Education
 Art
 Cross Categorical
 Early Childhood
 English as Second Language (TESOL)
 French
 German
 Language & Literature
 Mathematics
 Music
 Physical Education
 Science
 Social Studies
 Spanish
 Exceptional Child Education
 Middle School Education
 Language Arts
 Mathematics
 Science
 Social Studies
 Secondary Education (grades 9—12)
 Art Education
 Biology Education
 Business Education
 Chemistry Education
 English Education
 Family & Consumer Sciences
 French Education
 German Education
 Industrial Education
 Mathematics Education

Music Education
 Instrumental
 Vocal
 Physical Education
 Physics Education
 Social Studies Education
 Spanish Education
 Speech & Theatre Education
 Unified Science Education
 Biology Education
 Chemistry Education
 Physics Education

COLLEGE OF HEALTH AND HUMAN SERVICES

Aerospace Studies*
 Child Care and Guidance**
 Head Start**
 Communication Disorders
 Criminal Justice
 Corrections
 Law Enforcement
 Security Management
 Social Rehabilitation & Treatment*
 Criminology*
 Health Management
 Athletic Training
 Exercise Science
 Fitness & Exercise Science*
 Health Promotion
 Human Environmental Studies
 Child Development
 Child Life Services*
 Dietetics
 Family & Economics Management*
 Family Studies
 Fashion Merchandising
 Gerontology*
 Hospitality Management
 Housing and Interior Design
 Nutrition*
 Nursing (B. S.)
 Physical Education
 Coaching*

Pre-Physical Therapy****
 Recreation
 Outdoor Adventure Leadership*
 Social Work
 Sport Management

COLLEGE OF LIBERAL ARTS

Anthropology
 Archaeology*
 Art (B. A.)
 Art (B. F. A.)
 Graphic Design/Illustration
 Two-Dimensional
 Three-Dimensional
 Three-Dimensional Computer/Imaging Animation
 Art/Art History*

Communication Studies
 Communication for Legal Professionals*
 Corporate Communication
 English
 Language
 Literature
 Small Press Publishing*
 TESOL*
 Writing
 Foreign Languages
 French
 German
 Spanish
 General Studies
 Historic Preservation
 History
 International Studies*
 Mass Communication
 Advertising
 Journalism
 Media Studies
 Public Relations
 Radio
 Video Production

Music
 Instrumental Performance
 Vocal Performance

Philosophy
 Political Science
 Public Administration*

Pre-Law****
 Psychology
 Applied*
 Developmental*
 Psychological Services*

Religion*
 Theatre
 Technical Theatre*
 Theatre Arts*

Theatre (B. F. A.)
 Acting/Directing
 Dance
 Design/Technical
 Women's Studies*

COLLEGE OF SCIENCE AND MATHEMATICS

Applied Computer Science
 Biology
 Biomedical Science
 Microbiology/Cellular/Molecular
 Organismal/Ecological/Evolutionary
 Botany*
 Microbiology*
 Zoology*
 Chemistry
 ACS Certification
 Biochemistry
 Business
 General
 Computer Science
 Engineering Physics

Applied Physics & Engineering
 Computer Applications in Physics & Engineering
 Environmental Science
 Business
 Chemistry
 Computer Sci/Information Systems
 Environmental Health
 Geoprocessing & Soils
 Environmental Studies*
 Geoscience*
 Mathematics
 Pure Math
 Applied Math & Statistics
 Medical Technology
 Environmental Soil Science
 Physics
 Pre-Chiropractic****
 Pre-Dentistry****
 Pre-Engineering****
 Pre-Medicine****
 Pre-Occupational Therapy****
 Pre-Optometry****
 Pre-Pharmacy****

SCHOOL OF POLYTECHNIC STUDIES

Agribusiness
 Agriculture Industry
 Animal Science
 Horticulture
 Plant and Soil Science
 Architectural Design*
 Computer Networking*
 Computer Technology**
 Automated Manufacturing
 Microcomputer Systems
 Technical Computer Graphics
 Design Drafting***
 Electronics***
 Electronic Technology*
 Engineering Technology
 Electrical & Control
 Manufacturing
 Graphics Technology***
 Graphic Communications
 Technology*
 Industrial Technology
 Construction Mgmt. & Design
 Industrial Management
 Technical Graphics
 Technology
 Telecom/Computer Networking
 Pre-Architecture****
 Pre-Veterinary Medicine****
 Pre-Vocational****
 Agriculture Education
 Soils*

SCHOOL OF UNIVERSITY STUDIES

Interdisciplinary Studies

Graduate Areas of Study

MASTER OF ARTS

Communication Disorders
 Community Counseling
 School Counseling
 Educational Administration
 Elementary
 Secondary
 Elementary Education
 Exceptional Child Education
 Secondary Education
 Art
 Business
 Middle
 Social Studies
 Educational Studies

Educational Technology
 Instructional Technology
 Higher Education Administration
 English
 Teaching English to Speakers of Other Languages (TESOL)
 History
 Human Environmental Studies
 Opt. I
 Opt. II

MASTER OF BUSINESS ADMINISTRATION

Accounting
 Environmental Management

Financial Management
 General Management
 Health Administration
 Industrial Management
 International Business

MASTER OF MUSIC EDUCATION

Music
 MASTER OF NATURAL SCIENCE
 Biology
 Chemistry
 Mathematics
 Science Education

MASTER OF PUBLIC ADMINISTRATION

Community Wellness and Leisure Services
 Public Administration

MASTER OF SCIENCE

Criminal Justice
 Industrial Management
 Nutrition and Exercise Science

MASTER OF SCIENCE IN NURSING

Nursing

SPECIALIST

Counseling Education
 Educational Administration
 Educational Leadership Development